



NATIONAL INSURANCE PROPERTY
DEVELOPMENT COMPANY LIMITED

CAREER OPPORTUNITIES

The National Insurance Property Development Company Limited (NIPDEC) is one of the leading property development companies in Trinidad and Tobago. The Company is a professional services organisation that provides a range of property development and project management, procurement/contract management and other consultancy services utilising a project management approach. The Company seeks to fill the position of Security Officer for our Maracas Bay Car Park Project. Residents from Maraval, Maracas, Santa Cruz, Las Cuevas and Blanchisseuse are encouraged to apply.

SECURITY OFFICER

Position Summary

The Security Officer will protect the Organisation's plant, equipment, employees and visitors. He/she will patrol assigned areas and assist in the early identification of unauthorised persons and or objects. The Security Officer must report all the incidents/irregularities to Shift Supervisor in a timely manner. Additionally, he/she has to record reports and related issues in the station diary and keep sentry until properly relieved in instances of emergency. It is expected that the Officer will perform any other security related duties as necessary.

Position Requirements

- A minimum of three (3) O' Level subjects including English.
- Police Certificate of Good Character.
- Ability to work with minimum supervision.
- Good report writing skills.
- Good verbal and written communication skills.
- Good interpersonal skills.
- Excellent customer service skills.

Interested individuals should address their application to:
Head, Human Resources
NIPDEC
56-60 St. Vincent Street
Port of Spain

Email: vacancies@nipdec.com
Closing date for applications is
Tuesday 20 March, 2018.
Only shortlisted applicants
will be contacted.



NIPDEC
A Partner in Development