



NATIONAL INSURANCE PROPERTY  
DEVELOPMENT COMPANY LIMITED (NIPDEC)

# INVITATION TO PRE-QUALIFY

## PRE-QUALIFICATION OF CONTRACTORS, CONSULTANTS, GENERAL SUPPLIERS AND PHARM & NON-PHARM SUPPLIERS

The National Insurance Property Development Company Limited (NIPDEC) is updating its REGISTER OF PRE-QUALIFIED CONTRACTORS AND SUPPLIERS and invites suitably qualified firms/individuals to be pre-qualified in the following catalogues:

CATALOGUES OF WORKS, SUPPLIES AND SERVICES		
<b>Catalogue 1 - Consultancy</b> 1. Civil/Structural Engineering 2. Mechanical and Electrical Engineering 3. Architectural Firms 4. Land Surveying 5. Construction Materials Testing 6. Industrial Relations 7. Audit & Accounting 8. Legal Services 9. Recruitment 10. Quantity Surveying 11. Information Technology 12. Other – Please Specify	<b>Catalogue 2 – General Building Services</b> 1. Plumbing 2. Electrical 3. Air Conditioning 4. Masonry 5. Carpentry/Joinery 6. Painting 7. Metal Fabricating and Welding 8. Roofing/Under Ceiling/Gypsum 9. Tiling/Carpeting/Flooring 10. Other – Please Specify	<b>Catalogue 3 – Plant and Equipment</b> 1. Plant and Equipment Maintenance 2. Plant and Equipment Rental 3. Mechanical and Electrical Equipment 4. Elevator 5. Sewerage Treatment Systems 6. Refrigeration Systems 7. Other – Please Specify
<b>Catalogue 4 – Special Services</b> 1. Landscaping 2. Janitorial/Janitorial Supplies & Services 3. Interior Decorating 4. Pest Control Treatment 5. Catering Services 6. Tent Rental 7. Security Services 8. Safety Equipment and Supplies 9. Garbage Disposal 10. General Hardware Supplies	<b>Catalogue 4 – Special Services Continued</b> 11. Construction Materials 12. Swimming Pool Equipment 13. Stationery Supplies 14. Office Equipment and Furniture 15. Computer Supplies and Services 16. Advertising and Promotion 17. Storage 18. Pre-Engineered Building Systems 19. Other – Please specify	<b>Catalogue 5 – Central Stores</b> 1. Pharmaceuticals 2. Non-Pharmaceuticals
		<b>Catalogue 6 – General Contractors</b> 1. Building/ Civil Works including Roads

Individuals, Contracting Firms, and Companies **currently trading** with NIPDEC in the stated categories **MUST APPLY** as well.

### PRE-QUALIFICATION CRITERIA

Pre-qualification will be based on meeting the minimum requirements as outlined in the invitation documents. The criteria include:

General experience relevant to the Category of Work applied for • Human Resources • Financial Capacity • Equipment Resources • HSE Readiness • References

### PRE-QUALIFICATION APPLICATION

The non-refundable fee for EACH SIZE OF VENDOR is as follows:

1. Petty Contractor/Supplier	(Works under \$500,000)	\$1,500.00
2. Small Contractor/Supplier	(Works between \$500,000 and 1 Mn.)	\$1,500.00
3. Medium Contractor/Supplier	(Works between \$1 Mn. and \$5 Mn.)	\$1,500.00
4. Large Contractor/Supplier	(Works between \$5 Mn. and \$10 Mn.)	\$2,000.00
5. Mega Contractor/Supplier	(Works between \$10 Mn. and over)	\$2,000.00
6. Consultant		\$1,500.00
7. Pharmaceuticals and Non-Pharmaceuticals		\$2,000.00

SHOULD THE APPLICANT WISH TO PURCHASE A PACKAGE FOR ANOTHER CATEGORY, THE NON-REFUNDABLE FEE OF THE NEW SIZE OF VENDOR CATEGORY SHALL APPLY.

Applicants are directed to the following link to register in order to become eligible for prequalification: <https://nipdec.etenderworld.tt/login.php>

**Once an account has been created, payments can ONLY be made online via credit card.**

**PREQUALIFICATION APPLICATIONS CLOSED DATE: COMING SOON!**

Firms which have previously registered and are currently registered with NIPDEC are required to pre-qualify.

### SUBMISSION OF PACKAGES

Packages will be submitted via the newly implemented online E-Tender Software Solution

All uploaded documents must be in pdf format

Queries can be directed to [etender@nipdec.com](mailto:etender@nipdec.com) or 868-625-8749/50 Extensions 5203, 5204, 5205.

LATE AND/OR INCOMPLETE DOCUMENTATION WILL NOT BE CONSIDERED.

PLEASE NOTE THAT THE COST OF PREPARING A PRE-QUALIFICATION DOCUMENT IS NON-REFUNDABLE AND NIPDEC IS NOT BOUND TO ACCEPT ANY OF THE DOCUMENTS SUBMITTED.

Further information or clarification can be obtained from  
the PROCUREMENT DEPARTMENT.  
Telephone: 1 (868) 625-8750 Extension 5203/04/05 or email: [nipdecprocurement@nipdec.com](mailto:nipdecprocurement@nipdec.com)

**Manager, Procurement**  
**National Insurance Property Development Company Limited**

