



NATIONAL INSURANCE PROPERTY  
DEVELOPMENT COMPANY LIMITED (NIPDEC)

# INVITATION TO TENDER

## TO PROVIDE MODIFIED DESIGN-BUILD SERVICES FOR THE OTHER RANKS RECREATIONAL FACILITY FOR THE TRINIDAD AND TOBAGO REGIMENT

NIPDEC invites you and others to submit a Proposal for the provision of Modified Design-Build Services for the Other Ranks Recreational Facility for the Trinidad and Tobago Regiment.

### Dates to Note:

- Request for Proposal (RFP) packages will be available from **Monday 09 March 2020**, at NIPDEC's Head Office located at 56-60 St. Vincent Street, Port of Spain, **between the hours of 9.00 a.m. to 3.00 p.m.** from the Office of the Company Secretary.
- Submission of Proposals will be close on **Thursday 23 April 2020 at 2.00 p.m.**

### Payment:

- Payment of a non-refundable fee of TT\$3,375.00 VAT inclusive is required to purchase the RFP package at any branch of First Citizens Bank of Trinidad and Tobago Limited, **Account #1448112, Swift Code FCTTTTTPS.** For intermediary banking information, please refer to: <http://firstcitizenstt.com/about/Branches-ATM/Correspondent-Banks.html>
- In order to secure access to the RFP package a proof of payment receipt must be presented to the Office of the Company Secretary.

### Proposals should be addressed to:

The Chairman of the Tenders Committee  
National Insurance Property Development Company Limited (NIPDEC)  
56 - 60 St. Vincent Street  
Port of Spain, Trinidad.

### Submission of Proposals:

- Packages must be sealed and placed in the appropriately marked box, in the security booth at NIPDEC's Head Office.
- Late proposals/submissions will not be considered**
- Proposal/submissions WILL NOT be accepted electronically.**
- The Proposal shall be accompanied by a Tender Security of One Hundred Thousand Trinidad and Tobago Dollars (TT\$100,000.00)

### Opening of Proposals:

- Effective immediately, NIPDEC has suspended all public openings. Accordingly, Proponents purchasing tender packages for this tender will be advised within 24 hours of the opening of the submissions received.
- Only firms/companies purchasing RFP packages will be permitted to submit a Proposal. Proposals submitted by a firm which has not purchased a RFP package will be rejected as invalid.

### Criteria for acceptance of Banks and Insurance Companies bonds and sureties for contractors:

- Banks** - bonds will be accepted where shareholders equity is at least TT\$10 Million.
- Insurance companies** - paid up capital plus free reserves should be at least TT\$30 Million and certification by the Supervisor of Insurance of the company's capacity to issue the bond and that the requisite re-insurance is in place.

### Additional items to note:

- Proponents bear all costs associated with the preparation and submission of the Proposal including the fee which is not reimbursable.
- Foreign proponents must comply with the requirements in the RFP packages to the extent to which such requirements are applicable to them.
- NIPDEC reserves the right to cancel the present tender and/or RFP in its entirety or partially, without defraying the costs incurred by any firm in submitting a proposal/tender.

**NIPDEC does not bind itself to accept the lowest or any other proposal, nor to reimburse the proponent for any expense incurred in preparation of the submission.**

Further information or clarification can be obtained from the Company Secretary, at NIPDEC.  
Telephone: 1 (868) 625-8750 Extension 4203 or email: [IWhite-Wilson@nipdec.com](mailto:IWhite-Wilson@nipdec.com)

**Company Secretary**  
**National Insurance Property Development Company Limited**

