



NATIONAL INSURANCE PROPERTY
DEVELOPMENT COMPANY LIMITED (NIPDEC)

INVITATION TO PRE-QUALIFY

PRE-QUALIFICATION OF CONTRACTORS, CONSULTANTS, GENERAL SUPPLIERS AND PHARM & NON-PHARM SUPPLIERS

The National Insurance Property Development Company Limited (NIPDEC) is updating its REGISTER OF PRE-QUALIFIED CONTRACTORS AND SUPPLIERS and invites suitably qualified firms/individuals to be pre-qualified in the following catalogues:

CATALOGUES OF WORKS, SUPPLIES AND SERVICES

Catalogue 1 - Consultancy	Catalogue 2 – General Building Services	Catalogue 3 – Plant and Equipment
1. Civil/Structural Engineering 2. Mechanical and Electrical Engineering 3. Architectural Firms 4. Land Surveying 5. Construction Materials Testing 6. Industrial Relations 7. Audit & Accounting 8. Legal Services 9. Recruitment 10. Quantity Surveying 11. Information Technology 12. Other – Please Specify	1. Plumbing 2. Electrical 3. Air Conditioning 4. Masonry 5. Carpentry/Joinery 6. Painting 7. Metal Fabricating and Welding 8. Roofing/Under Ceiling/Gypsum 9. Tiling/Carpeting/Flooring 10. Other – Please Specify	1. Plant and Equipment Maintenance 2. Plant and Equipment Rental 3. Mechanical and Electrical Equipment 4. Elevator 5. Sewerage Treatment Systems 6. Refrigeration Systems 7. Other – Please Specify
Catalogue 4 – Special Services	Catalogue 4 – Special Services Continued	Catalogue 5 – Central Stores
1. Landscaping 2. Janitorial/Janitorial Supplies & Services 3. Interior Decorating 4. Pest Control Treatment 5. Catering Services 6. Tent Rental 7. Security Services 8. Safety Equipment and Supplies 9. Garbage Disposal 10. General Hardware Supplies	11. Construction Materials 12. Swimming Pool Equipment 13. Stationery Supplies 14. Office Equipment and Furniture 15. Computer Supplies and Services 16. Advertising and Promotion 17. Storage 18. Pre-Engineered Building Systems 19. Other – Please specify	1. Pharmaceuticals 2. Non-Pharmaceuticals
		Catalogue 6 – General Contractors
		1. Building/ Civil Works including Roads

PRE-QUALIFICATION CRITERIA

Pre-qualification will be based on meeting the minimum requirements as outlined in the invitation documents. The criteria include:

General experience relevant to the Category of Work applied for • Human Resources • Financial Capacity • Equipment Resources • HSE Readiness • References

PRE-QUALIFICATION APPLICATION

The non-refundable fee for EACH SIZE OF VENDOR is as follows:

1. Petty Contractor/Supplier	(Works under \$500,000)	\$1,500.00
2. Small Contractor/Supplier	(Works between \$500,000 and 1 Mn.)	\$1,500.00
3. Medium Contractor/Supplier	(Works between \$1 Mn. and \$5 Mn.)	\$1,500.00
4. Large Contractor/Supplier	(Works between \$5 Mn. and \$10 Mn.)	\$2,000.00
5. Mega Contractor/Supplier	(Works between \$10 Mn. and over)	\$2,000.00
6. Consultant		\$1,500.00
7. Pharmaceuticals and Non-Pharmaceuticals		\$2,000.00

SHOULD THE APPLICANT WISH TO PURCHASE A PACKAGE FOR ANOTHER CATEGORY, THE NON-REFUNDABLE FEE OF THE NEW SIZE OF VENDOR CATEGORY SHALL APPLY.

Applicants are directed to the following link to register in order to become eligible for prequalification: <https://nipdec.etenderworld.tt/login.php>
Once an account has been created, payments can ONLY be made online via credit card.

SUBMISSION OF PACKAGES

Packages will be submitted online via our e-Tender Software Solution

All uploaded documents must be in pdf format

Queries can be directed to procurement@nipdec.com or 868-625-8749/50 Extensions 5203 and 5202.

LATE AND/OR INCOMPLETE DOCUMENTATION WILL NOT BE CONSIDERED.

PLEASE NOTE THAT THE COST OF PREPARING A PRE-QUALIFICATION DOCUMENT IS NON-REFUNDABLE AND NIPDEC IS NOT BOUND TO ACCEPT ANY OF THE DOCUMENTS SUBMITTED.

Further information or clarification can be obtained from
the PROCUREMENT DEPARTMENT.
Telephone: 1 (868) 625-8750 Extension 5203/02 or email: procurement@nipdec.com

Manager, Procurement
National Insurance Property Development Company Limited

