

The Corporate Secretary
National Insurance Board of Trinidad and Tobago
Corporate Headquarters
#14-19 Queens Park East
Port of Spain

BID FORM

For Properties Advertised as “#5 Arima Old Road, D’Abadie”

ADDRESS OF PROPERTY FOR WHICH BID IS BEING SUBMITTED: _____

REFERENCE NUMBER (as listed on the advertisement) _____

BID AMOUNT (FIGURES) TTD\$: _____

BID AMOUNT (WORDS) TTD\$: _____

BIDDER INFORMATION

Please tick (✓) the appropriate boxes

1. Bidding as an agent OR Bidding on my own behalf
2. Individual OR Company/ Corporation/Partnership

BIDDER INFORMATION – (To be completed by Individual Bidders)

BIDDER NAME (1): _____

NATIONAL IDENTIFICATION: ID DP PASSPORT # _____

PRESENT ADDRESS: _____

PHONE NO: (H) _____ (W) _____ (C) _____

EMAIL ADDRESS: _____

BIDDER NAME (2): _____

NATIONAL IDENTIFICATION: ID DP PASSPORT # _____

PRESENT ADDRESS: _____

PHONE NO: (H) _____ (W) _____ (C) _____

EMAIL ADDRESS: _____

Purchase Type: Bank Approved Cash Buyer

Copies of two (2) forms of Valid Identification for each bidder.

Due diligence forms completed for each bidder listed above.

Proof of Address not older than three (3) months.

**If the proof of address is not in your name, please ensure a letter of authorisation is attached, also proof of address for each bidder if not residing in the same house. (Utility bill, bank statement or cable bill)*

BIDDER INFORMATION – (To be completed by Company/ Corporation/Partnership/Sole Traders)

COMPANY NAME: _____

COMPANY ADDRESS: _____

NAME OF REPRESENTATIVE: _____

JOB TITLE: _____

EMAIL ADDRESS: _____

PHONE NO: (W) _____ / _____ (C) _____

Purchase Type: Bank Approved Cash Buyer

For companies, the following documents will be required:

- Copies of two valid forms of Identification for all directors/partners/sole trader.
- Proof of Address not older than three (3) months for the company (Utility bill, bank statement, cable bill).

- Separate Due Diligence Forms submitted for all directors/partners/sole trader.
- Copies of the business registration documents as outlined below:

For Sole Traders:

Business Registration

For Partnerships:

Business Registration

Partnership Agreement

For Limited Companies:

Annual Return

Certificate of Registration or Incorporation

Articles of Incorporation including:

Notice of Directors

Notice of Secretary

Notice of Address

IF BIDDING AS AN AGENT ON BEHALF OF ANOTHER PARTY KINDLY STATE YOUR NAME AND CONTACT INFORMATION BELOW; ALL INFORMATION IN THE BIDDER SECTIONS ABOVE ARE TO BE FILLED OUT BY THE BIDDER/S.

NAME(S): _____

ADDRESS: _____

EMAIL ADDRESS: _____

PHONE NO: (W) _____ / _____ (C) _____

Did you attend a viewing for the property listed? Yes No

How did you hear about the sale of this property?

- | | |
|--|--|
| <input type="checkbox"/> Trinidad Express Newspaper | <input type="checkbox"/> Online Real Estate Platform |
| <input type="checkbox"/> Trinidad Guardian Newspaper | <input type="checkbox"/> Social Media Platform |
| <input type="checkbox"/> T&T Newsday Newspaper | <input type="checkbox"/> Company's Website |
| <input type="checkbox"/> Other: _____ | |

TERMS AND CONDITIONS

- All bidders **must submit separate Due Diligence Forms:**
 - Individuals – Separate Due Diligence Forms for each individual, if more than one person is bidding together.
 - Sole Traders – Due Diligence Form for the owner
 - Limited Liability Companies – Separate Due Diligence Forms for each beneficial owner
 - Partnerships - Separate Due Diligence Forms for each partner
- Each bid must be accompanied by a non-refundable bid fee of One Hundred Dollars (\$100.00) as evidenced by a receipt. (The receipt must be attached to the bid when submitting the package.)
- If bidding for more than one property, separate bid forms and bid fees must be submitted for each property.
- Bids are to be placed in a sealed letter size manila envelope and must be deposited in the specially marked boxes located at NIBTT Corporate Headquarters, #14-19 Queen’s Park East, Port of Spain. Envelopes must be labelled ‘NIBTT SEALED BID’ together with the relevant reference number.
- The subject property will be sold on an “AS IS – WHERE IS” basis
- All legal fees and all other fees associated with the transfer of the properties (stamp duties, registration, etc) are for the account of the purchaser.
- The preparation of the conveyancing documents for the sale of the units will be undertaken by the Purchaser's Attorney at Law.
- All properties are sold subject to outstanding Water and Sewerage Authority (WASA) Rates, Land and Building Taxes and Maintenance Fees where applicable.
- The purchaser will be required to pay the 10% deposit within fourteen (14) days of receiving the award letter should they be the successful bidder.
- The NIBTT does not bind itself to accept the highest or any bid.

Full Name of Bidder #1	Signature	Date
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Full Name of Bidder #2	Signature	Date
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Company Representative	Signature	Date
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Company Stamp - 