

INVITATION TO TENDER

NATIONAL INSURANCE PROPERTY DEVELOPMENT COMPANY LIMITED

The (NIPDEC) was incorporated as a private limited liability company in July 1977, as an investment of the National Insurance Board (NIB). Its principal place of business is located at 56-60 St. Vincent Street, Port of Spain. In October 1993, the Government of Trinidad and Tobago contracted the National Insurance Property Development Company Limited (NIPDEC) to manage the health system supply chain, on behalf of the Ministry of Health. To this end, a Pharmaceutical Division was created with its base of operation at the Centralised Warehouse facility, Chaguaramas. The National Insurance Company Limited (NIPDEC) invites tenderers to submit tenders for the following works:

Disposal of Unserviceable items – Pharmaceuticals and Damaged and Unserviceable items – Non-Pharmaceuticals from NIPDEC C-40 Warehouse

A pre-submission briefing, and a mandatory site visit will be held for prospective tenderers as per the schedule below:

Pre-Submission Briefing is scheduled for Tuesday 18th August 2026 at 9:00 a.m.

Site Visit: Tuesday 18th August, 2026 at 1:30 p.m.

Meeting Point: Central Stores Warehouse, Airways Drive, Chaguaramas at 1:30 p.m.

N.B. The tender package and the link for the pre-submission briefing shall be forwarded by email correspondence upon request to the Manager, Procurement via the email address tenders@nipdec.com.

Only firms that are duly registered with the Office of the Procurement Regulation (OPR) are eligible to tender.

Tender documents shall be available from **Wednesday 12th August, 2026**. Queries should be submitted on or before **Monday 07th September, 2026 at 3:00 p.m.** Tenders will be closed on **Thursday 10th September, 2026 at 2:00 p.m.**

Tender Packages will be opened virtually at NIPDEC's Head Office, #56-60 St. Vincent Street, Port of Spain on **Thursday 10th September, 2026 at 2:30 p.m.**

Completed Tender documents must be addressed and labelled to:-

Manager, Procurement
National Insurance Property
Development Company Limited
56-60 St. Vincent Street, Port of Spain,
Trinidad and Tobago, W.I.

“Disposal of Unserviceable Items – Pharmaceuticals and Damaged and Unserviceable Items – Non-Pharmaceuticals”.

The original and three (3) copies of the tender submission must be placed in sealed envelopes and deposited in the appropriately marked tender boxes situated in the Security Booth at NIPDEC's Head Office, 56-60 St. Vincent Street, Port of Spain. **Late tenders will not be considered.**

- (i) Tenderers shall bear all costs associated with the preparation and submission of the tender, both of which are not reimbursable.**
- (ii) NIPDEC is not bound to accept any of the tenders submitted.**

Invitation to Tender (ITT) packages will be available in soft format from **Wednesday 12th August, 2026**, from the Office of NIPDEC's Procurement Department at 56-60 St. Vincent Street, Port of Spain, between the hours of 9:00 a.m. and 3:00 p.m.

National Insurance Property Development Company Limited
Manager, Procurement
56-60 St. Vincent Street, Port of Spain
Tel: 1-868-625-8750 Ext. 5200
Email: tenders@nipdec.com